

	<p>भारतसरकार GOVERNMENT OF INDIA आयुक्तकाकार्यालय OFFICE OF THE COMMISSIONER केंद्रीयजीएसटीआयुक्तालय, गुवाहाटी CENTRAL GST COMMISSIONERATE, GUWAHATI केदार रोड, माछखोवा, गुवाहाटी - 781001 Kedar Road, Machhkhowa, Guwahati - 781001</p>	
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C.No.I(11)11/Guest House (New)/PRO/GHY/2017

Dated :

13/2/19

E-Tender Notice

Subject: E-tender for supply and installation/commissioning of items in Guest house at new GST Bhawan at Kedar Road, Guwahati.

On behalf of the President of India, the office of the commissioner, Central Goods and Services Tax, Guwahati invites E-tender under two bid system (Technical Bid and Financial Bid) from the reputed firms/suppliers for supply and installation/commissioning of item listed in Annexure-I (enclosed) for setting up Guest house at 6th Floor, GST Bhawan at Kedar Road, Guwahati.

2. The complete tender document containing general terms and conditions, pre qualification, requirements etc. are available on <http://eprocure.gov.in/eprocure/app> and www.cbec.gov.in which can be downloaded free of cost.

CRITICAL DATE SHEET

Date of publishing the tender on CPP Portal	13/02/2019
Bid/Tender document download start date	13/02/2019
Last date of submission of Bid/Tender	05/03/2019
Date of opening of the Technical Bid/Tender	05/03/2019
Date of opening of Financial Bid/Tender	06/03/2019

3. Interested bidders /Suppliers/ reputed firms providing such item/furniture may submit their bids in the prescribed format with all the necessary documents online with digital signature at <http://eprocure.gov.in/procure/app> on or before bid submission closing date & time.

Sd/
Additional Commissioner

Copy to:

1. The Superintendent (System) CGST, Guwahati for uploading in the Departmental Website.
2. The Administrative Officer, CGST, Guwahati for uploading in the e-procurement portal.

SCOPE OF WORK (ITEMS TO BE SUPPLIED & INSTALLED)

Annexure-I

Item Sl.No	Description of Item	Unit	Qty
1.	CANE & WOODEN BED (1PC BED & 2PCS SIDETABLE) King Size Bed = 78" (L) x 72" (W) x 17" (Height Under The Bed) Headboard Height 30". Material used = teak wood,waterproof ply board & natural cane. Polished = melamine (matte) & walnut wooden shade. All the wicker used are chemically treated and kiln dried and properly seasoned. The weave to be done with 4 mm size woven in 2" wood and Ply base. Main frame of head panel made of A class wood of section 2" anti-termite and 100% waterproof Plywood of ArchidPly make (or equivalent) as approved. Legs in wicker weave side panel made in A class wood section of with interconnecting member of 4" in A class wood as approved using standard adhesive and any other necessary fixing arrangement. The main side supporting members to be made in A class wood of section 12 mm ply over it forming the base of bed for mattress. Side members to be interconnected with A class wood of section placed at equal distance along the length of bed. Bed Top shall be made up of 12 mm thick alternate core ply (anti termite and water proof) of ArchidPly (or equivalent) fixed into the wood members, fixed using suitable screws etc. all complete. All the exposed wood parts as well as any other part of wood/ board/ ply, shall be melamine polished (matte) to a walnut wooden shade. All the joints between wood members shall be dove tail joints reinforced with nails and polished and finished after due process of filing and filling with approved fillers to get a neat and smooth finish. All the wood/ any other wood used shall be well seasoned. The finished product shall be delivered to the Departmental Guest House, Guwahati covered with proper packing materials to avoid any breakage etc. However in case of any minor repair arising out of transportation etc. the same shall be repaired/replaced immediately by the supplier without any extra cost.Bed side table will be of 18" with 1 drawer.	set	6

2.	DOUBLE BED :		
	<p>Double bed (front and all the sides will fully covered (main frame of the bed will be made of chemically, kiln dried teak wood).</p> <p>Description: Providing Single Bed of 78"(L) x 36"(w) x 17"(height under the bed) with head board of height 30"/8ft length to be fixed on the wall with high class wicker weave mounted on the wall. All the wicker used are chemically treated and kiln dried and properly seasoned. The weave to be done with 4 mm size woven in 2" wood and Ply base. Main frame of head panel made of A class wood of section 2" anti-termite and water proof Plywood Archid Ply or any reputed brand as approved. Legs in wicker weave side panel made in A class wood section of with interconnecting member of 4" in A class wood as approved using standard adhesive and any other necessary fixing arrangement. The main side supporting members to be made in A class wood of section 12 mm ply over it forming the base of bed for mattress. Side members to be interconnected with 3x2 wood of section placed at equal distance along the length of bed. Bed Top shall be made up of 12 mm thick alternate core ply (anti termite and water proof) of Archid Ply or reputed brand fixed into the wood members, fixed using suitable screws etc. all complete. All the exposed wood parts as well as any other part of wood/ board/ ply, shall be melamine polished (matte) to a walnut wood shade. All the joints between wood members shall be dove tail joints reinforced with nails and polished and finished after due process of filing and filling with approved fillers to get a neat and smooth finish. All the wood/ any other wood used shall be well seasoned. The finished product shall be delivered to the Departmental Guest House, Guwahati covered with proper packing materials to avoid any breakage etc. However in case of any minor repair arising out of transportation etc. the same shall be repaired/replaced immediately by the supplier without any extra cost.</p>		6 Single Bed/03 double bed (twin)
3.	SOFA SET	set	5
	<p>Sofa set = cane work on the sofa hand woven to be done with chemically treated cane slices and wood.</p> <p>Description: The wicker used are chemically treated and kiln dried and properly seasoned. Providing Two Seater Sofa (Type-i) of minimum size 7' (L) x 2'-9"(Depth) x 1'-6" (seat height.)x2'3" (3'-3" with removable throw</p>		

cushions with basic framework made in first A class wood (kiln seasoned and chemically treated,), the base for sofa cushions to be made a layer of steel Springs uniformly distributed across the length and breadth of sofa framework supported on frame of A class wood and base of ply and jute layer , gaps to be filled with coir of foam fillers and top layer to be made of a class jute sheet encompassing min. 50mm foam (Sleepwell/Kurlon make).This layer in turn shall be finished with A- class Molfino fabric (Decor or equivalent make)(color and texture as approved by NIB) with sewn seems to be multi top stitched. The seat shall have 150mm thk. (minimum) removable cushions placed on the finished seta, which shall be duly upholstered with A-class molfino fabric (Decor or equivalent make) (color and texture as approved by NIB), The back shall also be made as per image provided. the base to be made in A class wood framework including steel springs filled with coir/ foam fillers, finished with min. 50mm foam of sleepwell/Kurlon or equivalent make, and finally finished in fabric as approved by NIB. The back shall also have 150mm thk.(minimum) removable cushions placed on the finished seta, which shall be duly upholstered with A-class Molfino fabric (Decor or equivalent make)(color and texture as approved by NIB), Nib, fixed with a zipper on lower side (for ease in maintainace cleaning). The foam used shall be Flexi polyurethane foam of Sleep Well/ Kurlon make or equivalent with a density of not less than 32 density.

Both side hand rest to be made in wicker. (kiln seasoned and free from any other defects), finished in matte melamine polish color etc. as decided by the NIB. The other side hand rest shall be upholstered as per image provided with A- class Molfino fabric (Decor or equivalent make) (color and texture as approved by NIB). The sofa legs to be made up of A class wood. Providing center table with 3'X3'X1'6" made of 19mm Archidply make, and the base shall have nylon shoes. All the A class wood used shall be well seasoned and free from knots and any other defects. The finished product shall be delivered to the Institute Guest House duly covered with proper packing materials to avoid any breakage etc. However in case of any minor repair arising out of transportation etc. the same shall be repaired/replaced immediately by the supplier without any extra cost.

4.	STUDY TABLE:		
	<p>Study table = main frame of the table is made of teak wood/cane work on the table hand woven to be done in chemically treated cane slices.</p> <p>Description: Providing Study Table of minimum size 3'X20"x30"(height)(to be as per the drawing provided) having A class wooden support legs of section 3"x3" at top and tapering down to 2"x2" at bottom and a frame of A class wood at top to interconnect and support legs , which shall be of solid A class wood. The top of table to be made of double layer 19mm commercial board (Archidply make) and A class wood polished lipping at the edges or A class wood molding on all edges. All the A class wood members shall be matte melamine polished and nylon base shoes for levelling shall be provided all complete. All the A class wood used shall be well seasoned and free from knots and any other defects. The finished product shall be delivered to the Institute Guest House duly covered with proper packing materials to avoid any breakage etc. However in case of any minor repair arising out of transportation etc. the same shall be repaired/replaced immediately by the supplier without any extra cost.</p>	pcs	10
5.	STUDY CHAIR (REVOLVING)	pcs	10
6.	DRESSING MIRROR	pcs	09
7.	COFFEE SET(sofa/single chair/table)	set	09
	<p>Coffee set(1 sofa+1 pc table) sofa is made of chemically treated ,kln dried teak wood/cane work on the table hand woven to be done in chemically treated cane slices/seat topping of 32 density pure pu foam</p> <p>Description: The wicker used are chemically treated and kiln dried and properly seasoned. Providing Two Seater Sofa (Type-i) of minimum size 57" (L) x 26"(Depth) x 15" (seat height.)x2'3" (3'-3" with removable throw cushions with basic framework made in first A class wood (kiln seasoned and chemically treated,), the base for sofa cushions to be made a layer of steel Springs uniformly distributed across the length and breadth of sofa framework supported on frame of A class wood and base of ply and jute layer , gaps to be filled with coir of foam fillers and top layer to be made of a class jute sheet encompassing min. 50mm foam (Sleepwell/Kurlon make).This layer in turn</p>		

	<p>shall be finished with A- class Molfino fabric (Décor or equivalent make)(color and texture as approved by NIB) with sewn seems to be multi top stitched. The seat shall have 150mm thk. (minimum) removable cushions placed on the finished seta, which shall be duly upholstered with A-class molfino fabric (Décor or equivalent make) (color and texture as approved by NIB), The back shall also be made as per image provided. The base to be made in A class wood framework including steel springs filled with coir/ foam fillers, finished with min. 50mm foam of sleepwell/Kurlon or equivalent make, and finally finished in fabric as approved by NIB. The back shall also have 150mm thk.(minimum) removable cushions placed on the finished seta, which shall be duly upholstered with A-class Molfino fabric (Décor or equivalent make)(color and texture as approved by NIB), Nib, fixed with a zipper on lower side (for ease in maintainace cleaning). The foam used shall be Flexi polyurethane foam of Sleep Well/ Kurlon make or equivalent with a density of not less than 32 density.</p> <p>Both side hand rest to be made in wicker. (kiln seasoned and free from any other defects), finished in matte melamine polish color etc. as decided by the NIB. The other side hand rest shall be upholstered as per image provided with A- class Molfino fabric (Décor or equivalent make) (color and texture as approved by NIB). The sofa legs to be made up of A class wood. Providing center table with 3'X3'X1'6" made of 19mm Archidply make, and the base shall have nylon shoes. .All the A class wood used shall be well seasoned and free from knots and any other defects. The finished product shall be delivered to the Institute Guest House duly covered with proper packing materials to avoid any breakage etc. However in case of any minor repair arising out of transportation etc. the same shall be repaired/replaced immediately by the supplier without any extra cost</p>		
8.	DINING SET	Set	01
	<p>Dining set(4 pc+1 table is made of chemically treated ,klin dried teak wood. DESCRIPTION: Providing Dining Table of minimum size 4'X4'x30"(height)(to be as per the drawing provided) having A class wooden support legs of section 3"x3" at top and tapering down to 2"x2" at bottom and a frame of A class wood at top to interconnect and support legs , which shall be of</p>		

	<p>solid A class wood. The top of table to be made of double layer 19mm commercial board (Archidply make) and A class wood polished lipping at the edges or A class wood molding on all edges. All the A class wood members shall be matte melamine polished and nylon base shoes for levelling shall be provided all complete. All the A class wood used shall be well seasoned and free from knots and any other defects. The finished product shall be delivered to the Institute Guest House duly covered with proper packing materials to avoid any breakage etc. However in case of any minor repair arising out of transportation etc. the same shall be repaired/replaced immediately by the supplier without any extra cost. Providing Dining Chair of minimum size 1'-6" x1'- 10"(seat top) and back of min. height 3'-6"(chair to be as per image / drawing provided) made of A class wood matte melamine polished .The seat shall have a cushioned base made of min. 4" thick mattress foam (Sleepwell /Kurlon make) and upholstered with A class molfino Fabric (Ddecor or equivalent make) (texture and color as decided by NIB).</p>		
9.	Small Refrigerator of capacity 80-90 litres	3	Reputed Brands
10.	32" LED TV	6	Reputed Brands
11.	42" LED TV	3	Reputed Brands

General Terms and Conditions

1. Tender documents consisting of Proforma of detailed plans, technical specification, schedule of quantities of the various classes of work to be done, is attached with this letter.
2. The bidders should upload their bids online under two bid system i.e Technical bid and financial bid. All the details should be uploaded in technical bid (**Annexure II**) except the price quoted. The price details along with the description of items offered to be given in financial bid (**Annexure III**). The bids with the rates quoted in Technical bids will be cancelled at primary stage itself.
3. **EARNEST MONEY DEPOSIT:** The Bidder shall furnish an EMD for Rs 50,000/- (Rupees Fifty thousand only). Counterfoil/ receipt/transaction detail for the same has to be uploaded along with the tender. The Tender without EMD shall be rejected out rightly. No interest is allowed on the EMD.
4. Before filling up the tenders, the Contractors may note the following:
 - i. The bids shall remain valid and open for acceptance for 3 months from the date of opening of Technical Bids. If the tenderer withdraws his tender before the expiry of the said period or makes any modifications in terms and condition of the tender which are not acceptable to the Commissioner, CGST & Central Excise, Guwahati then the officer without prejudice to any other right or remedy will be at liberty to forfeit the earnest money.
 - ii. **Time of Completion:** Time is the essence of the contract. Date of commencement shall be one-week from the date of issue of work order to the contractor. The work shall be completed in 1 month from the date of commencement.
 - iii. **Liquidated damages** for delay in completion of the works will be levied at 0.25% of the value of the accepted tender for every week of delay or part thereof, subject to maximum of 5% of the value of the accepted tender.
 - iv. **No amount will be disbursed for partially completed work.**
 - v. The contractors should quote the rate in figures as well as in the words including GST & taking into account of all other taxes etc. and shall be firm for the entire Contract Period and amount tendered by them. The rate for each item should be worked out and the requisite total amount shall be calculated accordingly. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates, figures and words.
 - vi. The tender document must be filled in English and all the entries must be made by the hand Written or neatly typed. If any of the documents are missing or un-signed in financial/ price bid, the tender shall be considered invalid. In case of technical bid, the details of incomplete or missing documents will be intimated to

contractors verbally/writing and the contractor has to submit all those documents within 2 days after opening of the technical bid, otherwise the tender will be rejected.

- vii. The Commissioner, CGST & Central Excise, Guwahati reserves the right to accept or reject any /all tender/s in part or whole of any firm / firms without assigning any reasons for doing so.
 - viii. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
 - ix. The tenderer should visit the site to ascertain the working conditions, total space of the individual rooms and other information required for the proper execution of the work.
 - x. You have to clean and wash the entire working area thoroughly after removal of debris out of work site to the safe limit earmarked in the premises on daily basis and remove debris out of the premises and dump to municipal corporations' dump yard periodically.
5. The price quoted shall be inclusive of all applicable taxes including GST and the bidder should mention the brand/specification of the items to be supplied in the remarks column of financial bid.
 6. Lowest (L1) of Grand total of rates quoted for supply and installation of all the items will be considered for award of contract.
 7. No payment over and above the prices quoted in the Tender shall be made by the Department in respect of any such levied brought to the notice at a later date.
 8. The supplier should be registered with the concerned tax department and should submit a copy of the Registration Certificate.
 9. It will be the responsibility of the contractor/supplier to obtain delivery reports from the officer concerned. In the absence of delivery reports, no payments will be released.
 10. The items supplied by the firm should be of best quality and as per the description given in Annexure-I against the item and a strict view will be taken if it is found defective or of inferior quality at any stage during or after the installation. The Commissioner, Central Goods & Services Tax and Central Excise, Guwahati retains the right of taking any action including termination of the contract without assigning any reasons.
 11. Partial supply/delay in supply or installation will be considered as no supply and no price could be claimed in that respect.
 12. The price should include supply and installation/commissioning at the said guest house premises at 6th floor of GST Bhawan, Kedar Road Guwahati and warranty would commence from the date of commissioning. No delivery charge will be paid extra.
 13. The Bids should be signed by the authorized person and his full name, designation, contract no. viz, Telephone/mobile no. should be indicated below his/ her signature and a proof of identity should be submitted along with the bid.
 14. Payment against bill/ invoice shall be released through cheque only after supply/ installation and observance of satisfactory performance of the equipment.

15. Under no circumstance the successful firm/bidder will appoint any sub-contractor or sub-lease the contract. Single proprietor is also eligible for bidding.

PRE-QUALIFICATION CRITERIA AND SUPPORTING DOCUMENTS

1. The tenderers should have average Annual Turnover of Rs. 100.00 Lakhs during the last two years ending 31 March 2018.
2. The tenderers should have sufficient experience in the field of Interior works/fabrication, supply and installation of furniture. Work orders in support of experience to be uploaded.
3. The tenderers who have working experience of supplying in Government Departments/PSUs will be given preference. Copy of work orders in support is to be uploaded.
4. The tenderers should be proficient enough in ethnic designing and supply of wood & cane furniture. Units specialized in designing and manufacturing traditional furniture will be given preference.
5. The tenderers should be registered under GST.
6. Tenderers should have a current / savings bank account with a scheduled commercial Bank.
7. The Commissioner, CGST & Central Excise, Guwahati reserves the right to verify any or all the documents furnished by the Tenderers with any authorities. The Commissioner also reserves the right to cancel any or all the applications without assigning any reason thereof.
8. Intending applicants are required to furnish details about their firm/organization, work experience. Failure will lead to cancellation of application of Tenderer.
9. While deciding upon the selection of Tenderers, emphasis will be given on the ability and competence to do good quality work in accordance with the specifications and within the time schedule.
10. The application form should be signed by a person on behalf of the Firm/Organization, who is duly authorized to do so.
11. If the space in the application form is insufficient for furnishing full details, such information may be supplemented on a separate sheet of paper duly signed.
12. Applications containing false or inadequate information are liable for rejection.

Technical Bid (Qualifying Bid)

Annexure-II

1	Name of Firm/Contractor:	
2	Full address:	
3	Type of firm: HUF/Partnership/Public Ltd Co.	
4	Telephone number & E mail ID:	
5	Alternate Contact No.	
6	GST Registration No. (Enclose the copy of registration certificate)	
7.	1. Copy of ITR for last 02 years. 2. Copy of Balance sheets for last 02 years.	
8.	Copy of work orders received for similar works	
9.	Work orders for similar work executed in Government Departments.	
10.	Details of EMD:	

Declaration:

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any stage, I/We will be responsible for termination of tender allotted and the department will not be liable to pay any amount for any work in progress.

Signature and seal of the bidder

Date:

FINANCIAL BID

Annexure-III

S.N.	Name of the Item to be supplied	Quantity (Pcs/Set)	Rate offered (inclusive of all Taxes) (Rs.)	Remarks/Description of item
1.				
2.				
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10.				
14.				
15.				
17.				
19.				
20.				
21.				

Signature and seal of the bidder

Date: