



भारत सरकार
GOVERNMENT OF INDIA

प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER

केंद्रीय जीएसटी आयुक्तालय, गुवाहाटी
CENTRAL GST COMMISSIONERATE, GUWAHATI
जीएसटी भवन, केदार रोड, फैंसी बाज़ार, गुवाहाटी-781001
GST Bhawan, Kedar Road, Fancy Bazar, Guwahati-781001



C.No. II/(3)/130/2023-CAO-O/o Pr COMMR-CGST-GUWAHATI

Dated:

To

**The Nominated Candidates
(As per List enclosed)**

Subject:- Recruitment to the post of Tax Assistant (CGST) through SSC Combined Graduate Level Examination 2021 - reg.

You are a candidate sponsored by the Staff Selection Commission for appointment to the post of **Tax Assistant** of CGST & Central Excise, in the CGST & Central Excise Department Guwahati Zone. Your appointment has been considered subject to production of original document/certificates/Declaration and Medical Test to be held on 7th August 2023. Therefore you are directed to report before the Superintendent, PRO Unit, Office of the Principal Commissioner of Central Tax & Central Excise, GST Bhawan, Kedar Road, Machkhowa, Guwahati - 781001, Assam.

1. You should report at 11:00 AM on 7th August 2023.
2. You are required to bring the following documents (in original) along with 3(three) sets photocopies with you for verification:-
 - a. Matriculation / Higher School Certificate showing Date of Birth.
 - b. Mark sheets of Class X, XII and Graduation.
 - c. Pass Certificates of Class X and XII and Degree Certificate (Graduation).
 - d. Valid Certificates in support of your claim as SC/ST/OBC/EWS/EX-Service/Central Govt. civilian employee/PH/HH/OH etc, as applicable.
 - e. Aadhaar Card/ PAN Card.
 - f. Passport size Photos – 4 Nos.
 - g. Valid documents to substantiate any address changes in various certificates/ documents.
3. You are required to bring NOC from your current employer. The certificate should be obtained in reference to this appointment.
4. You are required to bring the following documents; format of which is available in Guwahati Commissionerate website <http://centralexciseguwahati.gov.in/>
 - a. Duly filled **ATTESTATION FORM, IDENTITY CERTIFICATE, and Form of declaration regarding marital status. (3 Sets)**
 - b. **CHARACTER CERTIFICATE** from three different Gazette Officers.
5. If the candidate is already working under Central Government and has previously undergone medical examination by the appropriate medical authority and by the prescribed standard, then he/she can submit attested copies of earlier medical certificate of fitness along with "statement and declaration".
6. The candidates who need to undergo medical examination should get themselves examined at GMCH Bhangagarh, Guwahati with reference to this call letter. Candidates may get themselves examined at a prior date (not more than a week) as well and bring the certificate on reporting.
7. The Guwahati Zone has a vast jurisdiction covering the seven states of the North East namely **Arunachal Pradesh, Assam, Meghalaya, Tripura, Mizoram, Nagaland, Manipur.** After completion of the joining formalities the officers may be posted to any of these 7 states.

Recd.
24/8/2023

8. Arrangement of stay will be made by the candidates. No travelling or other expenses will be paid by the Department.
9. In the event of not reporting on the prescribed date for the above test it will be presumed that you are not interested in accepting the offer of appointment in the department and your nomination will be treated as cancelled.
10. This letter must be produced along with other documents as mentioned herein while appearing for the Document Verification.
11. In event of unavoidable circumstances, the physical test and medical test may be postponed/rescheduled which will be communicated through e-mail. Accordingly, you are advised to keep checking your mail on regular basis.

Please visit the website of Central GST Guwahati Commissionerate <http://centralexciseguwahati.gov.in/> to download the annexures (**attestation form, identity certificate, and form of declaration regarding marital status, character certificate** and formats and for any further information.

Sd/-

(हिमांगसु संतरा / HIMANGSU SANTRA)

सहायकआयुक्त / ASSISTANT COMMISSIONER

✓ C.No. II/(3)/130/2023-CAO-O/o Pr COMMR-CGST-GUWAHATI/2981

Dated: 19/07/2023

Copy to the Superintendent, System Branch, CGST Guwahati for uploading the call letter on the commissionerate website.


(हिमांगसु संतरा / HIMANGSU SANTRA)

सहायकआयुक्त / ASSISTANT COMMISSIONER