



भारत सरकार / GOVERNMENT OF INDIA
आयुक्त का कार्यालय / OFFICE OF THE COMMISSIONER
केन्द्रीय उत्पाद शुल्क एवं सेवा कर, गुवाहाटी / CENTRAL EXCISE & SERVICE TAX, GUWAHATI
सेठी ट्रस्ट बिल्डिंग, छठी मंजिल, जी. एस. रोड, भांगागढ़ गुवाहाटी-781005
SETHI TRUST BUILDING, 6th FLOOR, G.S. ROAD, BHANGAGARH GUWAHATI – 781 005
0361-2466017/2466017, Fax: 0361-2465191 / 2452816 email: cceghy@nic.in
(IS 15700 : 2005 Certified)

CIRCULAR

Dated, Guwahati, the 29th June, 2015

There are two Departmental Guest Houses at Brahmaputra Apartment, Patharquarry, Narengi, Guwahati – 781 171 under Central Excise & Service Tax Commissionerate of Guwahati. These two Guest houses known as Guest House A & B have been renamed as 'MANAS' and 'BARAK' respectively. The room rents are as follows:

MANAS

Guests	Room No 1 & 2 (AC Room) (Attached Bathroom)		Room No. 3 & 4 (AC Room) (Common Bathroom)	
	On Duty	Private Visit	On Duty	Private Visit
Departmental Officers	Rs. 500	Rs. 600	Rs. 300	Rs. 400
Non Departmental Offices	Rs. 700		Rs. 500	

BARAK

Guests	Room No. 2, 3 & 5 (AC Room) (Attached Bathroom)		Room No. 1, 4, 6 & 7 (AC Room) (Common Bathroom)	
	On Duty	Private Visit	On Duty	Private Visit
Departmental Officers	Rs. 300	Rs. 400	Rs. 200	Rs. 300
Non Departmental Offices	Rs. 500		Rs. 400	

In addition Service Charge @ Rs. 15/- per person/per day will be levied.

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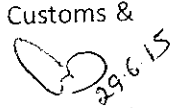
The allotment of accommodation in the Guest House shall be subject to the following conditions.

1. Occupation only on specific written request with definite purpose.
2. Guest House benefits are available for the officers who are posted outside Guwahati.
3. Drinking/Gambling is strictly prohibited in the Guest House. Guest House in charge is empowered to direct the guest to leave the Guest House at any time, if found drinking or gambling in the Guest House during the surprise check.
4. Occupation only for specific number of days on advance payment of charges to be entered in the register with date and signature.
5. Any damage of Guest House property will be charged from the person concerned as per written charges from the Superintendent (Hqrs.)/APRO on the day of departure.
6. The guest house will provide tea, breakfast and meals, only on advance payment.
7. All payment should be made with dated signature in the register before leaving the guest house.
8. All Guests are requested to conduct themselves in a manner becoming of an officer.
9. The guest house- in-charge is empowered to request any guest to vacate the room on unavoidable circumstances.
10. Check Out Time 12 Noon

Other conditions will be followed as per Departmental Guest House (Indian Customs & Central Excise) Rules, 2007.

C.No.I(22)14/Deptt. G.H/PRO/CE-GHY/2012/

7183-7229



(A.B. Dutta)

Joint Commissioner (P&V)

Dated: 29.6.15

1. The P.S to Chief Commissioner, Custom, Central Excise & Service Tax, Shillong.
2. The P.S to Commissioner (Appeals), Customs, Central Excise & Service Tax, NER, Guwahati.
3. The P.A to Commissioner of Central Excise & Service Tax, Guwahati.
4. The P.A to Commissioner of Central Excise & Service Tax, Dibrugarh.
5. The P.A to Commissioner of Customs, Shillong
6. The P.A to the Commissioner, Audit Commissionerate, Guwahati.
7. The Deputy/Assistant Commissioner, Central Excise Division I & II, Guwahati.
8. The Assistant Commissioner, Service Tax Division, Guwahati.
9. The Assistant Commissioner, _____ (All) Central Excise & Service Tax, Guwahati/Dhubri/Tezpur/Itanagar.
10. The Assistant Commissioner, Customs Division, Guwahati.
11. The Chief Account Officer, Central Excise & Service Tax, Guwahati
12. The ACAO/AO, Central Excise & Service Tax, Guwahati
13. The Branch in Charge, Central Excise & Service Tax, Guwahati _____ (All).
14. Office Notice Board.



(A.B. Dutta)

Joint Commissioner (P&V)