



भारत सरकार  
GOVERNMENT OF INDIA  
आयुक्त का कार्यालय  
OFFICE OF THE COMMISSIONER  
केंद्रीय जीएसटी आयुक्तालय, गुवाहाटी  
CENTRAL GST COMMISSIONERATE, GUWAHATI  
जीएसटी भवन, केदार रोड, फैंन्सि बाज़ार, गुवाहाटी-781001  
GST Bhawan, Kedar Road, Fancy Bazar, GUWAHATI – 781 001



C.No.II(39)5/CCA/CGST/GHY/2020

Dated : 5.2.21.

To


All the Candidates  
(As per list enclosed)

Subject : Recruitment to the post of Tax Assistant on the basis of SSC CGL 2017  
- Medical Examination - regarding.

You are a candidate sponsored by the Staff Selection Commission for appointment to the post of Tax Assistant of CGST & Central Excise, in the Central Tax & Central Excise Department Guwahati Zone. Your appointment has been considered subject to production of original document/certificates /Declaration/and Medical Test to be held on 17<sup>th</sup> February, 2021 at 1000hrs. Therefore you are directed to report before the Superintendent of Central Tax & Central Excise, PRO Unit, Office of the Principal Commissioner of Central Tax & Central Excise, GST Bhawan, Kedar Road, Machkhowa, Guwahati-781001, Assam.

2. You are required to bring the following documents ( in original) along with 3 ( three) sets photocopies with you for verification:-
  - a. Matriculation / Higher School Certificate showing Date of Birth.
  - b. Mark sheets of Class X, XII, Graduation.
  - c. Pass Certificates of Class X and XII and Degree Certificate (Graduation).
  - d. Valid Certificates in support of your claim as SC/ST/OBC/EX-Service/Central Govt. civilian employee/PH/HH/OH, if applicable.
  - e. Aadhaar Card, PAN Card.
  - f. Passport size Photos – 4 Nos.
  - g. Valid documents to substantiate any address changes in various certificates/ documents.
3. You are required to bring the following documents; format of which is available in Guwahati Commissionerate website <http://centralexciseguwahati.gov.in/>
  - a. Duly filled in **ATTESTATION FORM, IDENTITY CERTIFICATE, and Form of declaration regarding marital status.**
  - b. **CHARACTER CERTIFICATE** from three different Gazette Officers.

4. The Guwahati Zone has a vast jurisdiction covering the seven states of the North East namely **Arunachal Pradesh, Assam, Meghalaya, Tripura, Mizoram, Nagaland, Manipur**. After completion of the joining formalities the officers may be posted to any of these 7 states. After posting orders are issued the officer has to travel to the state of his/ her posting and undergo quarantine as per the "Standard Operating Procedure" (SOP) of that specific State Government prevalent at that point of time.
5. Arrangement of stay will be made by the candidates.
6. No travelling or other expenses will be paid by the Department.
7. In the event of not reporting on the prescribed date, it will be presumed that you are not interested in accepting the offer of appointment in the department and your nomination will be treated as cancelled.
8. This letter must be produced along with other documents as mentioned herein.
9. Please visit the website of Central Tax & Central Excise Guwahati Commissionerate <http://centralexciseguwahati.gov.in/> to download the annexures (**attestation form, identity certificate, and form of declaration regarding marital status, character certificate** and formats and for any further information.

  
04/02/2021

(Maner Nasir Iqbal)  
Assistant Commissioner (Admn)